

## **ASM's Patricia Seitz, Teacher of the Year Award Nomination Form**

The below named teacher has achieved excellence in classroom instruction by developing and/or incorporating archeological instruction, activities, and/or projects, with a focus on Maryland archeology, during the 2009-2010 school years.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ SCHOOL: \_\_\_\_\_

NOMINEE'S POSITION: \_\_\_\_\_ YEARS TEACHING: \_\_\_\_\_

SCHOOL SYSTEM: \_\_\_\_\_

SCHOOL ADDRESS: \_\_\_\_\_

This teacher is being nominated by:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

Please attach this form to the inclusions as requested. Nomination materials will not be returned unless specifically requested. Please, where possible and appropriate, type and double space. **ALL INFORMATION SUBMITTED IS TREATED AS CONFIDENTIAL BY OUR COMMITTEE.** Submit **ALL** materials by March 15th to:

Annetta Schott  
ASM Teacher of the Year Coordinator  
P.O. Box 409  
Bel Air, MD 21014-0409  
(443-299-6480)

Dan Coates  
ASM Teacher of the Year Co-Coordinator  
or 716 Country Club Road,  
Havre de Grace, MD 21078-2104  
(410-273-9619)

Please place nominee's name on all materials sent under separate cover.

## Nomination Instructions

The **Patricia Seitz Teacher of the Year Award** will be presented in April, 2011. This presentation will be made at the ASM Spring Symposium, as part of the Maryland Archeology Month activities.

### **Nomination Requirements follow:**

**Eligibility:** Open to all public, parochial and independent school teachers, grades K-12, in the state of Maryland.

**Inclusions:** All of the following items must be submitted in order to be considered:

- Completed Nomination Form
- Letter of nomination by a professional educator in the school or school system in which the nominee is employed.
- Abstract of no more than 100 words describing the project, activities, or instruction attributed to the nominee. this should include information about the grade level(s) and type of class / classes the nominee teaches and any innovations, or unique aspects introduced or created by the nominee.
- Brief description of the program to include:
  - Relevance to the curriculum
  - Objectives, concepts, and issues addressed
  - Evaluative measures
  - Assessment of effectiveness in terms of student achievement
- Other supporting documents which may be submitted are:
  - Letters of support from faculty, students, parents or other non-school personnel but which are specific to the archeological aspects of the nominee's achievements (limit 3)
  - Examples of student work (limit 3)
  - Examples of lesson plans or activities (limit 3)

All supporting documents or evidence of student work should be submitted on 8 1/2 X 11 paper. Photographic evidence may be substituted for oversize, bulky materials or evidence of student participation. Electronic submissions will be accepted if quality is not compromised.

**Date Due:** All material **MUST** be received no later than March 31, 2011 unless other arrangements have been made.

**Submission:** Submit **ALL** of the above materials to the ASM Award Program coordinator(s) listed on the nomination form.

**Award:** A plaque and check for \$100 will be awarded at the ASM Spring Symposium.